



Framingham Pediatrics

A Boston Children's Preferred Practice

May 2017

Dear Patients and Families,

We are writing to ask for your help this summer!

The volume of requests that we receive during the last week of August for school health forms, school medication and Epi-Pen forms and medication refills has become truly overwhelming. At times it has threatened to interfere with the service that we are able to provide to families that need us.

Like you, most of us have children returning to school in the fall, and we are very familiar with the paperwork demands that have become a standard part of the transition from summer to fall. And most of us have dealt with the threat of not being able to register our own children for school or for college classes if our forms are late. But we also know that almost all of these forms are available well before the end of the summer, often even before the end of the preceding school year. We are asking for your help by planning ahead.

Beginning this summer, we are asking families to send us your requests for refills and forms at the **START** of the summer, so that we can have adequate time to complete this work along with the work we do every day to take care of your children. An additional benefit of this change for all of us will be that we will not be asked to complete forms on very short notice when your child's own pediatrician is away from the office on vacation, as has often been the case in the past.

We will no longer be able to complete forms on short notice, and will now require a minimum 5 business day turnaround time for completion of these forms. Because we know that oversights and unexpected events happen, we will be able to complete a very limited number of forms on short notice, but there will be a \$25 fee per form when it must be done in less than 5 business days.

Please take a few minutes before the end of the current school year, while the school is still open, to gather the forms that you will need for next year and send them to our office now.

Thank you so much for your understanding and cooperation!

Your partners at Framingham Pediatrics